

**STATEMENT OF WORK
GENERAL CRP CONSERVATION PLANS
Minnesota**

These deliverables apply to the development of General CRP Sign-up 29 conservation plans. For other planned practice deliverables refer to those specific Statements of Work.

PLAN DEVELOPMENT

Deliverables:

1. Planning documents will be developed using ToolKit and include the use of the planning module, contract wizard and CRP cost list. Required planning activities and final documentation will include:
 - a. Scheduling an appointment with the contract holder to verify approved CRP practices to be planned.
 - b. Verifying, via an in-field review, that the approved practice is applicable to the site and will serve the purpose and function intended.
 - c. Completion of the Environmental Evaluation form NRCS-CPA-052.
 - d. Completion of form Cons. 68.
 - e. Completion of form LTP-CPA-1155
 - f. Obtaining all appropriate signatures on planning documents.
 - g. Assembling all planning forms into a 6-part case file folder.
 - h. Providing copies of all completed forms to the contract holder and FSA.
 - i. Explaining all conservation planning and program provisions to the contract holder.

CRP PRACTICE DESIGN

Deliverables:

2. Design documents that demonstrate criteria in NRCS practice standards have been met and are compatible with planned and applied practices.
 - a. Practice purpose(s) as identified in the conservation plan.
 - b. List of required permits to be obtained by the client.
 - c. List all required and/or facilitating practices.
 - d. Practice standard criteria-related computations and analyses to develop plans and specifications including but not limited to:
 - i. Planting dates
 - ii. Site preparation
 - iii. Species selection, varieties used, seeding rates, method of seeding
 - iv. Management of vegetation after establishment
 - v. Wildlife considerations
 - vi. Mid-contract management activities
 - vii. Managed haying and grazing provisions
3. Written plans and specifications, including sketches and drawings, shall be provided to the client that adequately describes the requirements to install the practice and obtain necessary permits. Plans and specifications shall be developed in accordance with the appropriate conservation practice standard.
4. Operation and maintenance plan.
5. Certification that the design meets practice standard criteria and complies with applicable laws and regulations.
6. Design modifications during application as required.
7. Agronomy Job Sheet as appropriate.
8. Signed Legal Responsibilities certification form if requested by NRCS.
 - a. Actual materials to be used.
 - b. Pure live seed calculations, where required.
2. Certification that the application meets NRCS standards and specifications and is in compliance with permits.
 - a. Sign hard-copy of the needs statement on Form AD-862 if requested by NRCS.
 - b. Signed Legal Responsibilities certification form if requested by NRCS.

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REFERENCES

- NRCS Field Office Technical Guide (eFOTG), Section IV, Conservation Practice Standard
- 2-CRP Manual Revision 4
- NRCS National Forestry Manual
- NRCS National Range and Pasture Handbook
- NRCS National Biology Manual
- NRCS National Environmental Compliance Handbook
- NRCS Cultural Resources Handbook